

OUTINGS

Outings Policy

Aim

It is our policy to keep children safe on outings whilst in our care.

Procedure

In order to do this, we will ensure that:

The ratio of adults to children on any outing will never be less than:

- One childminder 1:6
- Two childminders 2:12

We carry out a trial run and full risk assessment of the proposed outing, noting opening times, timetables for public transport/car parking arrangements and toilets/nappy changing facilities etc.

We will teach the children under our care about safety issues including road safety awareness, stranger danger, expected behaviour and boundaries whilst offsite. This information will also be reinforced and tailored to a specific outing prior to leaving for an outing.

We obtain written parental permission for children to take part in regular, local outings whilst in our care and specific written permission for a longer outing. If we do not receive parental permission, we will not allow a child to participate in the outing.

The childminders reserve the right to contact parents or emergency contacts to arrange the collection of a child from an outing for reasons of safety or uncontrollable behaviour that places the group at risk.

We take essential records and equipment for each child on outings as necessary, including contact telephone numbers for parents, a first-aid kit and a mobile telephone.

We keep records of our own vehicle in which children are transported, including insurance details and a list of named drivers. These are available to view if requested.

We will ensure that we and any other driver transporting children in their own vehicle have adequate business insurance cover and age appropriate car safety seats. This also applies to the use of mini cabs.

OUTINGS

We make parents aware of what we will do in the event of a lost child (please refer to our Lost Child policy).

This policy also links with our accident and emergency procedures and Lost Child policy.

Childminder's name	Lorna Ford
Childminder's signature	
Date	18-6-18
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Date	18-6-18

Date policy was written	June 2018
This policy is due for review on the following date	June 2019

This policy supports the following requirements and standards:

England

Meeting the Early Years Foundation Stage Safeguarding and Welfare Requirements

Safety and Suitability of premises, environment and equipment, Risk assessment, Outings

*It is not an EYFS requirement to get parental permission for outings, but it is good practice to do so and share your plans with parents

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