

## LOST CHILD

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### Lost Child Policy

#### Aim

It is our policy to safely supervise children when we go on outings or trips and undertake a risk assessment.

#### Procedure if a child is lost or goes missing

We will teach the children about safety when we are out and about and tell them what to do if they do become lost, according to their age and stage of development. For example, when we get to the park we will talk about where to go if they cannot see the childminder/s and think that they are lost. We will also teach the children about stranger danger and shouting NO if they feel threatened. Older children could use their mobile phone to summon help or phone us if they were lost or worried.

If a child goes missing, we would first check our arranged meeting place. We would also shout their name and do a quick search of the immediate area. We would ensure that the other children in our care were together and with us. If the child cannot be found then we will tell the **Police**, provide a description of the child and their clothing and search the area.

#### **Police Tel: 999 Mobile: 112 (emergency)**

If a child goes missing in a public place e.g. a library, park, shop or shopping centre we will also alert the staff, park warden and security staff.

Other children in our care will be kept with us and reassured.

We will advise the relevant parents as soon as is reasonably practical to do so.

After the event we will record the incident and inform Ofsted.

#### **Ofsted notification form available online at:**

**[https://ofstedonline.ofsted.gov.uk/outreach/Ofsted\\_Statutory\\_Notification.ofml](https://ofstedonline.ofsted.gov.uk/outreach/Ofsted_Statutory_Notification.ofml)**

**Ofsted Tel: 0300 123 1231**

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Childminder's name	Lorna Ford
Childminder's signature	
Date	18-6-18
Childminder's signature	David Ford
Childminder's name	
Date	18-6-18

Date policy was written	June 2018
This policy is due for review on the following date	June 2019

**This policy supports the following requirements and standards:**

### England

Meeting the Early Years Foundation Stage Safeguarding and Welfare Requirements

### Information and Records – Information for Parents and Carers

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